

## Passive Fire Stopping Inspector

Location: London and the South-East

Start Date: Immediate

Salary: £35,000-£40,000 per annum depending on experience.

Job Type: Full Time, 8am-5pm Monday to Friday

Position: Permanent

Company:

We are currently looking to recruit a Passive Fire Stopping Inspector to join our rapidly growing team. A minimum of 1 years' experience in surveying and inspecting passive fire stopping is essential. You will be highly motivated, show attention to detail and have excellent organisational and communication skills. You must have the ability to work on your own initiative, yet be a team player and have strong IT skills (Microsoft office, Word and Excel, Boris, Bolster or similar). You should have technical and legislative knowledge of passive fire protection and be familiar with FIRAS and ASFP guidelines and publications. You will need to be efficient and be able to manage your workload to meet tight deadlines.

Key Responsibilities (including but not limited to the following):

- Read and interpret drawings, specifications and FRA's to understand the scope of works
- Communicate with Clients - determine their needs and produce comprehensive Reports based on those needs
- Build and maintain partnerships with key stakeholders
- Site visits to carry out surveys, measure works, identify non-compliant installations, propose remedial actions and prepare detailed Reports
- Measure from drawings and FRA's
- Prepare tender and contract documents, including schedules of rates and maintenance programmes
- Technical and legislative knowledge – be familiar with the installation details of the main fire stopping manufacturers
- Liaise with manufacturers to discuss engineered solutions for non-standard details
- Attend meetings with Clients
- Assist the commercial team in the tendering process
- Assist the operations team with the checking and handover of completed installations

Desirable Experience & Qualifications:

- Have 1 year's previous experience in passive fire stopping surveys and inspections
- Have a desire to continuously progress and develop professionally to reach their full potential
- Have a passion for people and processes
- Adopt a systematic and organised approach to work